

# **Bournemouth LAC and Care Leavers**

## **NEET Working Group**

### **Terms of Reference**

The NEET Working Group has been set up to target and plan around Bournemouth's cohort of young people from 16 to 25 who are not in employment, education or training. The group will be expected to identify creative and innovative solutions to each young person's situation

**There will be a core group consisting of representatives from:**

- 16+ and Care Leavers Team
- LAC Education
- SWRAC
- Face Forward

The Team Manager of the 16+ and Care Leavers Team will chair the meetings (or PM in their absence)

The meetings will be formally recorded and all participants will be sent copies of the minutes within one week.

Partner representatives will be invited when young people that they are involved with are being discussed.

The group will initially meet fortnightly, moving to monthly after 3 months

Each meeting will consider in detail six identified young people who are NEET and formulate plans around these young people to, wherever possible, get them into Employment, Education or Training.

Each meeting will review the progress on the previously discussed young people.

Each meeting will identify six young people for the next meeting so that necessary enquiries can be made.

A representative from the MIT Team will be invited three monthly to measure progress and identify trends.

Tasks will be allocated to core group members at each meeting, which will be expected to be completed by the following meeting.

Young people who continue to be NEET will remain on the agenda unless there are long term reasons (e.g. Health/disability) to remove them.

June 2018